

## Import Player List for a Tournament

A list of players and associated pre-arranged byes from a spreadsheet can be loaded into an existing Tournament where no players have yet been added to that tournament by using the Tournament->Import Players & Byes menu option, when a tournament is open. The system will handle files in csv, txt, xls, xlsx, dbf and xml format.

The imported players are also added to the Master list of players as well as the tournament, therefore you are strongly advised to take a backup of the data before importing the players just in case you are not happy with the import results. Although it is simple to remove the players and byes from the tournament, there is no way simply way to remove the players from the Master list except restoring a previous backup.

### Import Players

To import a list of players and any associated byes in to the current tournament you need to:

- Select the file, to preview the file contents
- Define the columns which need to be imported as well as the definition of the holders.
- Click on the import button to import the players.

#### Select the file

Use the button with the three dots next to the file name to select the required file. The file can be in csv, txt, xls, xlsx, dbf or xml format.

If you are importing a csv file and the column separator isn't a comma ",", select the required separator first before selecting the file or the import might fail.

Once the file has been selected the first 100 rows will be imported and the contents displayed.

UITE Tournament Player List

Import:

File name:  ...

File formats  
Your list of Players, valid formats are csv, dbf, xls, xlsx and xml

Import file attributes

File contains a header row  Column separator:  Date format:

Number of Rows before first data row:  Number of Header rows:  Number of rows after Header row before the first

Click on the column header to define the required field for the data column.  
All columns must be defined. None of the columns can be defined as "???". If a column is not required, set the column header to blank.

Code	Name		Year	Club	Standard							Rapid					
					Rating		Games		Active			Rating		Games		Active	
5945UM	Abdul-Ghaffar	Naser		AS	unr							1687			20	2-05	
6071AM	Abel	Patrick	1991	CA	1256		25	2-05	1384					22	3-05		
6070AM	Abel	Sean	1991	CA	1270		26	2-05	1373					21	3-05		
8891JM	Acklin	Tom	2000		unr				580	*				6	3-14		
6250UM	Adair	Daniel		AC	1999		40	1-06	unr								
8819JM	Adams	Conner	2002	MM	unr				801	*				5	1-14		
5707VM	Adams	Geoffrey	1933	OT	1454		47	2-12	944	*				5	2-12		
3126SM	Adams	Jonathan M	1957	CA	1770		296	2-99	1655					41	1-06		
8602JM	Agape	Kindido E	1996		unr				1085	*				6	2-13		
8893PM	Ahmad	Ayoub	2003		unr				571	*				6	3-14		

Only display the first rows

For csv, txt, xls, and xlsx files, the systems assumes there aren't any header rows. For dbf and xml it uses the field definitions from the file to name the header columns.

### Defining the layout of the file

If the file contains grades or ratings, the Rating/Grading System must be defined (ie FIDE< ECF and ELO)

This allows you to define the format of the file. After each value has been entered, the list of records will be update to reflect the change.

- File contains a header row.  
If a file contains a header row, the name used for the column header will be used to try and automatically identify the content of the column. For instance if the column was named DOB, the system would assume it contains a date of birth.
- Column separator defaults to comma, but can be changed to any character.
- Number of Rows before first data row  
This allows you to skip any non-required rows after the header rows before the first data row.
- Number of Header rows  
This is the number of rows that contain the column headers. If there is more than one data row, the contents of the data rows will be concatenated to create the column header.
- Date format.  
This defines the format of any date field in the import file, e.g. Date of Birth.

As each value is entered the preview is re-generated.

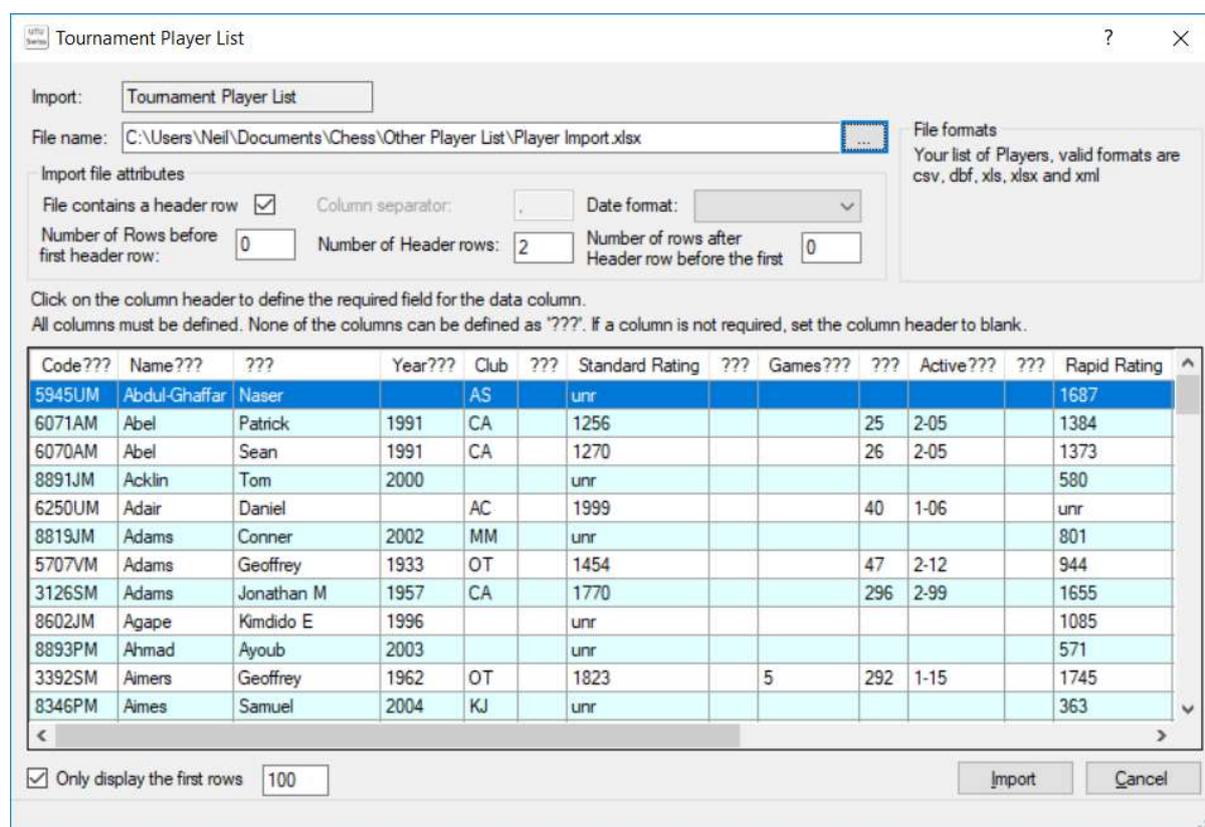
## Grading/Rating Data

If the import file contains rating or grading information, use the Rating/Grading System picklist to define the format of the rating/grading formats being imported. The options are ECF, FIDE and ELO.

## Defining the columns

The column header defines how the data will be handled and store on UTU Swiss when the data is imported.

For instance, any column named "DOB", "Date of Birth", "Birth Date", "Birth Day", "BDay", "BDate" will be recognised as the Date Of Birth field. Any columns for which a column name can't be recognised will be shown as "???"



The screenshot shows a dialog box titled "Tournament Player List" with the following fields and options:

- Import: Tournament Player List
- File name: C:\Users\Neil\Documents\Chess\Other Player List\Player Import.xlsx
- File formats: Your list of Players, valid formats are csv, dbf, xls, xlsx and xml
- Import file attributes:
  - File contains a header row:
  - Column separator: .
  - Date format: [dropdown]
  - Number of Rows before first header row: 0
  - Number of Header rows: 2
  - Number of rows after Header row before the first: 0

Below the fields, there is a table with the following columns and data:

Code???	Name???	???	Year???	Club	???	Standard Rating	???	Games???	???	Active???	???	Rapid Rating
5945UM	Abdul-Ghaffar	Naser		AS		unr						1687
6071AM	Abel	Patrick	1991	CA		1256			25	2-05		1384
6070AM	Abel	Sean	1991	CA		1270			26	2-05		1373
8891JM	Acklin	Tom	2000			unr						580
6250UM	Adair	Daniel		AC		1999			40	1-06		unr
8819JM	Adams	Conner	2002	MM		unr						801
5707VM	Adams	Geoffrey	1933	OT		1454			47	2-12		944
3126SM	Adams	Jonathan M	1957	CA		1770			296	2-99		1655
8602JM	Agape	Kimido E	1996			unr						1085
8893PM	Ahmad	Ayoub	2003			unr						571
3392SM	Aimers	Geoffrey	1962	OT		1823		5	292	1-15		1745
8346PM	Aimes	Samuel	2004	KJ		unr						363

At the bottom of the dialog, there is a checkbox "Only display the first rows" with a value of 100, and "Import" and "Cancel" buttons.

The column header can be changed by clicking on the column header and then selecting the required column name from the drop-down list. If a column needs to be ignored by the import process the column header must be set to blank. A column can't be left as "???".

The list of data fields which can be loaded is:

Pin  
Withdrawn  
Tournament Rating  
Tournament ECF Club  
Tournament Federation  
Byes  
Full Name (First Last)  
Full Name (Last First)  
Full Name (Last, First)  
First Name  
Last Name  
Address Line 1  
Address Line 2  
Town/City  
County  
Post Code  
Country  
Home Telephone Number  
Work Telephone Number  
Mobile Telephone Number  
Email  
Gender  
DOB  
Birth Year  
Standard Rating  
Rapid Rating  
Blitz Rating  
Club  
School  
ECF Code  
ECF Number  
FIDE Number  
User Defined 1  
User Defined 2  
User Defined 3  
User Defined 4  
Notes

Byes are defined as the rounds in which a player requires a pre-arranged bye. If there is more than one round they should be entered separated by a comma. The byes are set up as having a score equivalent to a draw. Eg Half point if the scoring system is 1-Half-0.

Once all the columns have been defined, the data can be imported

See Settings help file for more information on the User defined fields.

UFTU Tournament Player List

Import:

File name:

File formats  
Your list of Players, valid formats are csv, dbf, xls, xlsx and xml

Import file attributes

File contains a header row  Column separator:  Date format:

Number of Rows before first data row:  Number of Header rows:  Number of rows after Header row before the first:

Click on the column header to define the required field for the data column.  
All columns must be defined. None of the columns can be defined as '???'. If a column is not required, set the column header to blank.

Birth Year	Club	Standard Rating				Rapid Rating				FIDE Code	Fed		Byes
	AS	unr				1687		20	2-05		NZL		
1991	CA	1256		25	2-05	1384		22	3-05		NZL		1
1991	CA	1270		26	2-05	1373		21	3-05		NZL		
2000		unr				580	*	6	3-14		NZL		
	AC	1999		40	1-06	unr				4301781	NZL		
2002	MM	unr				801	*	5	1-14		NZL		
1933	OT	1454		47	2-12	944	*	5	2-12		NZL		
1957	CA	1770		296	2-99	1655		41	1-06		NZL		
1996		unr				1085	*	6	2-13		NZL		
2003		unr				571	*	6	3-14		NZL		
1962	OT	1823		5	292	1-15		1745		4301510	NZL		3

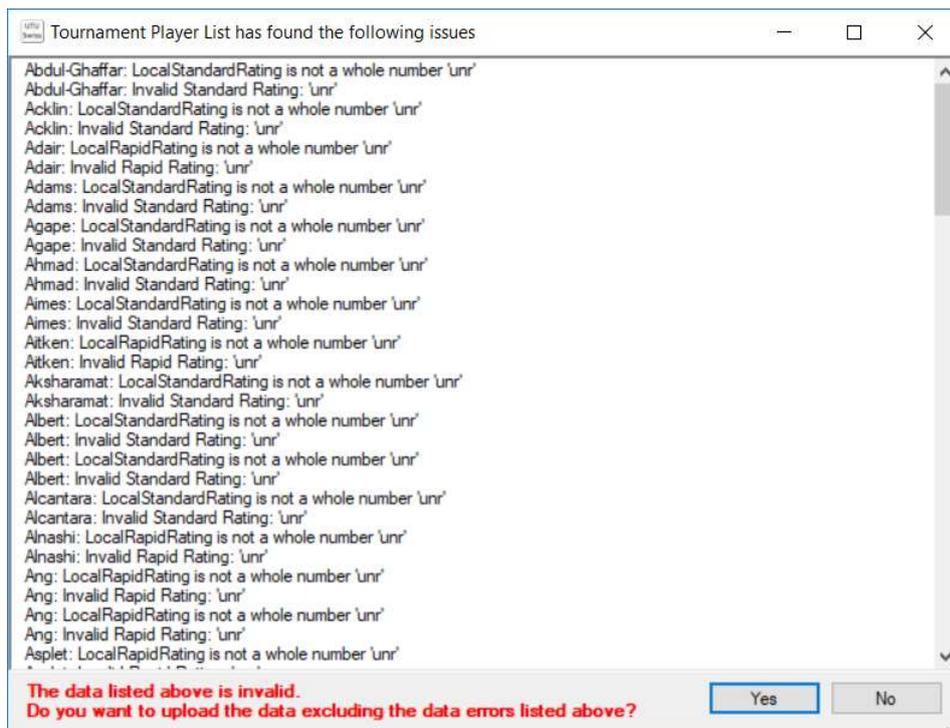
Only display the first rows

## Import

Prior to importing the data, check the column headings are defined correctly.

The selected columns are validated before the data is imported, for instance, two columns can't be defined as DOB. The data is validated before it is imported and also as it is imported.

If there are any errors in the data to be imported, a list of errors is displayed. If there are no errors the data will be imported.



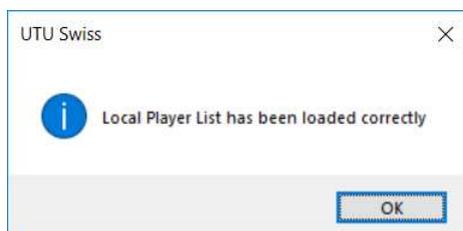
If required the data can be imported with the invalid fields ignored, by clicking on the “Yes” button. If you are not happy with the list of errors (as you have incorrectly defined a column or there is a problem with the import file) then click on the “No” button and the data will not be imported and the Import screen will be displayed.

A progress dialogue will be displayed as the data is imported.

The data is imported into the master list of players and once imported the players can be used in any tournament.

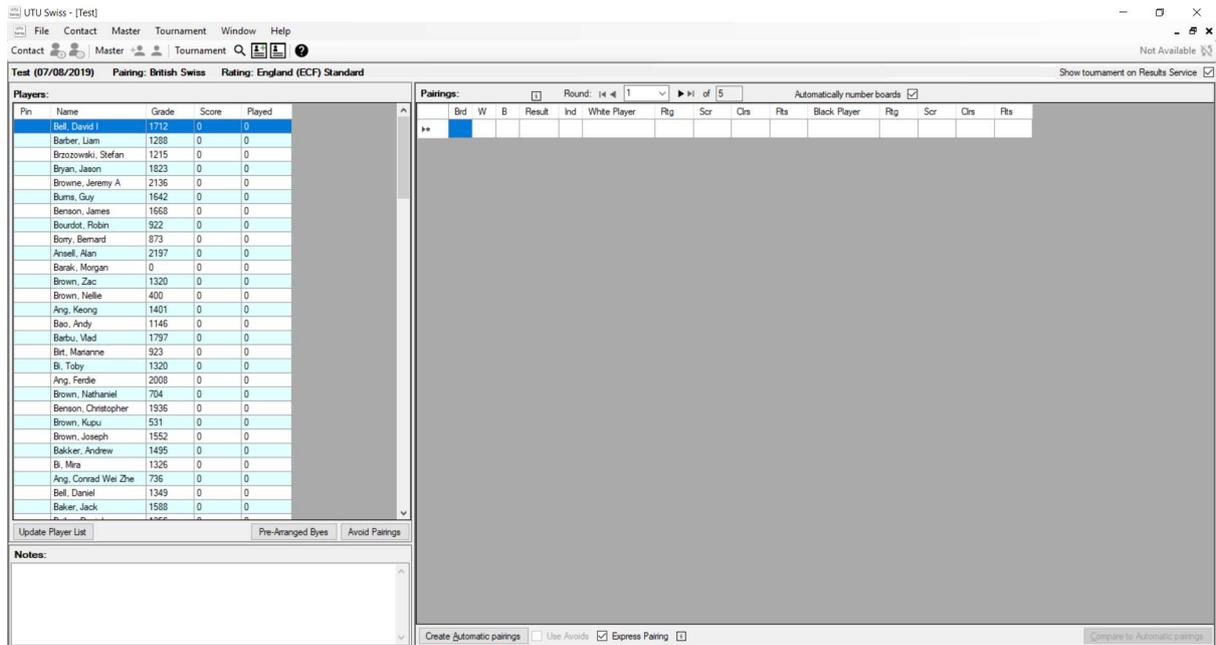
A progress dialogue is displayed as the data is imported.

Once the data has been imported, a confirmation message will be displayed.



## Imported Players

The imported players can be views in the list of players for the tournament.



Once the players have been loaded, the Pin numbers need to be allocated to the players on the Tournament->Update Player List dialogue.

If any byes have been created on the import, they can be viewed on the Pre-Arranged Byes dialogue.

